



**Meeting of the Citizens Oversight Committee
October 30, 2018– 5:30 p.m.
District Office Conference Room
4727 San Pablo Avenue, Emeryville**

District Goals

- All students in EUSD will be provided with equitable access to educational opportunities and programs for economic, political and social empowerment
- All students will learn and demonstrate 21st century skills including collaboration, critical thinking and creativity to be college and career ready
- Innovative technology will be integrated to facilitate global awareness, communication, collaborative learning and critical thinking
- To provide a comprehensive multi-use city-school campus that fosters a respectful environment, engages students in an innovative education, and offers comprehensive resources to bring member of the Emeryville community together to interact and learn

PUBLIC AGENDA

A. Meeting Opening / Roll Call (approximately 5:30 p.m.)

Rodney Wong, Chair
Joshua Simon, Vice-Chair
Mitchell Fine, Member
Judy Inouye, Member
Marcelline Krafchick, Member
Miguel Dwin, Member

Dr. Quiauna Scott, Superintendent of Schools

B. Public Comment (approximately 5:35)

C. Update from COC Members Regarding COC Activities and Insights

D. Oversight Committee Roles and Responsibilities

E. Review and Discussion of Past District Requirements, Past Practices and State Statute

F. Initial Discussion of Ideas for New Process

G. Financial Report – Dora Siu

H. Adjournment (approximately 7:15 p.m.)

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation related to Board meetings, may request assistance by contacting the Office of the Superintendent at (510) 601-4906.

EMERY UNIFIED SCHOOL DISTRICT
Emeryville Center of Community Life
Measure J Bond Expenditures Detail
For Fiscal Year 2017-2018 through 6/30/2018

	<u>Amount</u>
Option 801 - A) Construct, Furnish & Equip Facilities	
4300 Materials & Supplies Subtotal	12,418.65
4400 Non-Capitalized Equipment Subtotal	171,427.57
5800 Other Services & Operating Exp Subtotal	2,988.41
5820 Audit Expense Subtotal	7,608.00
5830 Contracted Services Subtotal	63,246.32
5845 Legal Expenses Subtotal	16,773.00
6210 Architect Fee Subtotal	6,300.00
6250 Other Costs - Planning Subtotal	67,664.52
6260 Main Construction Subtotal	56,744.26
6280 Construction Testing Subtotal	(941.50)
6290 Inspection Subtotal	(3,954.29)
6400 Equipment Capital Purchase Subtotal	17,658.52
Total for Option 801	417,933.46
Option 805 - E) Upgrade and Replace Classroom Technology	
4300 Materials & Supplies Subtotal	263,282.29
4400 Non-Capitalized Equipment Subtotal	65,992.18
4415 Computer Equipment Subtotal	142,627.40
6410 Equipment & Technology Subtotal	(17,269.55)
Total for Option 805	454,632.32
Option 810 - J) Perform Necessary Site Preparation	
6140 Surveying Subtotal	(1,789.64)
Total for Option 810	(1,789.64)
Total Measure J Bond Expenses from 7/1/2017 through 6/30/2018	870,776.14

EMERY UNIFIED SCHOOL DISTRICT
Emeryville Center of Community Life
Measure J Bond Expenditures Detail
 For Fiscal Year 2017-18 through 6/30/2018

<u>Object</u>	<u>Object Name</u>	<u>PO #</u>	<u>Vendor</u>	<u>Warrant</u>	<u>Description</u>	<u>Pmt Date</u>	<u>Amount</u>
Option 801 - A) Construct, Furnish & Equip Facilities							
4300	Materials & Supplies						
P-17-00309	KidCarpet.com				Requisition was cancelled	10/28/17	306.59-
P-18-00202	Hodge Products Inc			51034495	Year End Closing	06/30/18	5,257.06
P-18-00134	Hodge Products Inc			51007594	locks	11/17/17	5,066.14
P-18-00035	Brodart Company				see note from MC	01/03/18	1,573.04
P-18-00107	Office Depot				Office Depot portion moved fr GF to bond \$	06/15/18	429.00
P-18-00107	Rex Lock and Safe, Inc.			51088203	To repair locks	06/30/18	200.00
P-18-00107	Rex Lock and Safe, Inc.			51093019	To repair locks	06/30/18	200.00
	4300 Materials & Supplies Subtotal						12,418.65
P-17-00385	Bay Office Interior Design				Requisition was cancelled	10/28/17	7,451.45-
P-18-00041	Bay Office Interior Design			50980959	R18-00007	07/24/17	59,494.00
P-18-00041	BankCard Center			50842148	Visa Payment	08/28/17	723.24
P-18-00041	Bay Office Interior Design			50986517	gate for ESS Office	12/04/17	59,493.56
P-18-00084	Bay Office Interior Design			50986517	mailbox for K8 School	12/04/17	2,336.36
P-18-00277	Bay Office Interior Design			51061108	Book cases for D.O.	04/11/18	3,389.19
P-18-00288	One Workplace L.Ferrari,LLC			51080266	Additional furniture for Bldg. C	05/21/18	51,564.20
	Office Depot			51085352	MATERIALS & SUPPLIES	06/18/18	956.70
	Office Depot			51085352	MATERIALS & SUPPLIES	06/18/18	61.16
P-18-00321	Bay Office Interior Design				Year End Closing	06/30/18	860.61
	4400 Non-Capitalized Equip Subtotal						171,427.57
5800	Other Services & Operating Exp				Interest Service Fees	6/30/2018	2988.41
5820	Audit Expense				AUDITORS 17/18	10/18/17	2988.41
				51029465	AUDITORS 17/18	06/01/18	1,665.21
				51082401	AUDITORS 17/18	06/01/18	421.12
				51082401	AUDITORS 17/18	06/01/18	2,979.41
					Year End Closing	06/30/18	2,542.26
							7,608.00
5830	Contracted Services				2016-17 SEC Annual Disclosure Report	03/02/18	1,000.00
				51048413	JOB# 171157003	03/02/18	6,900.00
				51048435	Tax Assessed Valuations and other Services	03/16/18	50.00
				51051086	2016-17 SEC Annual Disclosure Report	04/20/18	3,000.00
				51062729	review COC docs	12/04/17	1,813.93
				50986524	review COC docs	12/04/17	2.22
				50986524	Requisition was manually completed	10/28/17	6,474.50-
					Requisition was manually completed	10/28/17	5,064.40-
					Requisition was manually completed	10/28/17	2,600.00-
					Requisition was cancelled	10/28/17	20,159.52-
					review COC docs	12/04/17	2,683.85
					Clear PY sales use tax	04/10/18	226.07-
				51002122	BALANCE DUE	09/15/17	300.00
				51002133	plumbing for garden	09/15/17	1,300.00
				51002142	RINSE DOWN	09/15/17	6,200.00
				51035290	Off Site Puiverization	02/02/18	90.00
				51051100	Install fencing around planters	03/16/18	16,988.00
				51063173	Install fencing around planters	04/23/18	3,900.00
				51063174	install mesh on gates	04/23/18	18,974.81
				51063178	add more info to ESS sign	04/23/18	3,000.00
				51063178	Install fencing around planters	06/18/18	13,927.00
				51085357	Year End Closing	06/30/18	17,641.00

EMERY UNIFIED SCHOOL DISTRICT
Emeryville Center of Community Life
Measure J Bond Expenditures Detail
For Fiscal Year 2018-2019 through 9/30/2018

	<u>Amount</u>
Option 801 - A) Construct, Furnish & Equip Facilities	
4300 Materials & Supplies Subtotal	1,426.75
4400 Non-Capitalized Equipment Subtotal	11,735.34
5830 Contracted Services Subtotal	34,933.78
5845 Legal Expenses Subtotal	1,976.50
Total for Option 801	50,072.37
Option 805 - E) Upgrade and Replace Classroom Technology	
4300 Materials & Supplies Subtotal	7,054.76
4415 Computer Equipment Subtotal	131,000.96
Total for Option 805	138,055.72
Option 810 - J) Perform Necessary Site Preparation	
6157 Environment Subtotal	940.00
Total for Option 810	940.00
Total Measure J Bond Expenses from 7/1/2018 through 9/30/2018	189,068.09

EMERY UNIFIED SCHOOL DISTRICT
Emeryville Center of Community Life
Measure J Bond Expenditures Detail
 For Fiscal Year 2018-19 through 9/30/2018

<u>Object</u>	<u>Object Name</u>	<u>PO#</u>	<u>Vendor</u>	<u>Warrant</u>	<u>Description</u>	<u>Pmt Date</u>	<u>Amount</u>
Option 801 - A) Construct, Furnish & Equip Facilities							
4300 Materials & Supplies							
		P19-00123	Corinne Yeager	51092750	REIMBURSEMENT	07/16/18	1,178.72
		P19-00123	Office Depot	51112753	bulletin boards for halls in Bldg. C	09/12/18	1.41
		P19-00123	Office Depot	51112753	bulletin boards for halls in Bldg. C	09/12/18	147.48
		P19-00123	Office Depot	51112753	bulletin boards for halls in Bldg. C	09/12/18	7.64
		P19-00123	Office Depot	51112753	bulletin boards for halls in Bldg. C	09/12/18	91.50
			4300 Materials & Supplies Subtotal				1,426.75
	4400 Non-Capitalized Equip		Apple Inc.	51092736	INN# 6739970430	07/16/18	9,903.17
		P18-00321	Bay Office Interior Design		Liability released due to final payment	08/10/18	.01-
		P19-00042	Bay Office Interior Design	51104812	desk and talbe for new Supt.	08/22/18	1,832.18
			4400 Non-Capitalized Equip Subtotal				11,735.34
	5830 Contracted Services		ACOE	51092734	ACCESS SERVICE FOR '17-'18	07/16/18	4,300.00
		P19-00031	Rex Lock and Safe, Inc.	51095899	install more mesh on the gates	08/01/18	14,945.78
		P19-00029	Commercial Systems	51104815	Make, paint, and install wall padding in tl	08/22/18	1,568.80
		P19-00029	Commercial Systems	51104815	Make, paint, and install wall padding in tl	08/22/18	14,119.20
			5830 Contracted Services Subtotal				34,933.78
	5845 Legal Expense		Fagen Friedman & Fullfrost LLP	51104819	2018-2019 Legal Services	08/22/18	1,976.50
			5845 Legal Expense Subtotal				1,976.50
			Total for Option 801				50,072.37
Option 805 - E) Upgrade and Replace Classroom Technology							
4300 Materials & Supplies							
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	4,596.60
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	115.25
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	52.25
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	662.83
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	51.24
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	899.40
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	45.45
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	74.90
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	147.45
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	239.91
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	54.44
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	60.53
			Amazon Capital Services, Inc	51112739	TECHNOLOGY	09/12/18	54.51
			4300 Materials & Supplies Subtotal				7,054.76
	4415 Computer Equip		Apple Computer Inc	51095871	Apple MBP 15.4	08/01/18	9,903.17
			BankCard Center		Visa Payment	9/30/2018	765.84
		P19-00073	Apple Computer Inc	51104811	Apple MBP (Teacher Laptops)	08/22/18	120,331.95
			4415 Computer Equip Subtotal				131,000.96
			Total for Option 805				138,055.72
Option 810 - J) Perform Necessary Site Preparation							
6157 Environment							
			Dept of Toxic Substance	51106353	EPA ID & MANIFEST# 201525142	09/07/18	940.00
			6157 Environment Subtotal				940.00
			Total for Option 810				940.00
			Total Measure J Bond Expenses from 7/1/2018 through 9/30/18				189,068.09